



BRIDGEWATER  
PRIMARY SCHOOL

# Bridgewater Primary School

## Parent Forum Minutes



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Date of Meeting:	31/1/18	Time of Meeting:	9.15-10.15am
Attendance:	8 parents Mrs Henderson (Headteacher EH) Mrs Hill (School Business Manager YH) Mr Hargreaves (PE Leader AH)		
Agenda:	<ol style="list-style-type: none"> <li>1. Welcome- aims and purpose</li> <li>2. Lunchtime routines</li> <li>3. PE - Sports' Day arrangements</li> <li>4. Communication</li> <li>5. AOB</li> <li>6. Agenda for next meeting.</li> </ol>		
<ol style="list-style-type: none"> <li>1. Introductions and purpose of meeting.</li> <li>2. Lunchtime routines - Mrs Henderson discussed routines for lunchtimes and the rota system in place to ensure that no one class has last offerings. Parents asked about lunch sizes as children can come home for school hungry – even those on packed lunches. EH explained they she had no concerns with this as children are offered a main, dessert and salad. Children are encouraged to eat and clear their plates (stickers given).  <b>ACTION – EH to send photographs to parents present of their children with lunches.</b>            Further discussion around snacks – children allowed mid-morning snack and access to drink throughout the day. Reception children also have fruit. Parents asked if children could bring in an afternoon snack and this was agreed.  <b>ACTION EH letter to parents about afternoon snack.</b>  <b>ACTION EH reminder to staff about access to water bottles.</b> </li> <li>3. Sports day arrangements – discussed with parents. Discussion around different coloured shirts and how this can be difficult for parents each year (Nursery to Year 2). School agreed that band/bibs could be used instead. Parents raised house system is not currently used in school and asked if this would be considered for the future. EH went through schools current actions for reward/celebration and cohesion.  <b>ACTION – AH school purchase bands/bibs for sports day.</b> </li> <li>4. Communication – discussed current forms of communication and asked parents about their thoughts for improving this/reducing costs. Parents agreed to be part of a trial group for receiving all correspondence via email. Update at next meeting.  <b>ACTION – EH pass on email addresses to office staff.</b>  <b>ACTION - YH look into systems used by other school to send bulk emails.</b>  <b>ACTION – Parents to update at next meeting.</b> </li> <li>5. AOB –           <ul style="list-style-type: none"> <li>• Discussion about difficulty of getting uniform in grey. Parents shared their concerns about where to get uniform from (Asda, Tesco, M&amp;S). Discussion of embroidery – other retailers. EH happy for parents to purchase uniform with or without embroidery and from their chosen store. Parents reminded to write children's names in ALL their belongings to increase the chance of mislaid items being returned.</li> <li>• Scooters on the playground – children not adhering to school rule in the mornings when playground is full of parents and children.  <b>ACTION – EH to send a reminder to parents and discuss with children in assembly.</b> </li> </ul> </li> <li>6. Next meeting            Date: Wednesday 28.3.18            Time: 3.15.4.15  <b>ACTION – EH crèche available</b> </li> </ol>			

