



BRIDGEWATER
PRIMARY SCHOOL

Bridgewater Primary School

Parent Forum Minutes



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Date of Meeting:	7/2/19	Time of Meeting:	2.30-3.00pm
Attendance:	22 parents (representing every year group in school) Mr Doherty (Acting Head Teacher) Miss Knipe (Assistant Head Teacher) Mrs Hill (School Business Manager)		
Agenda:	<ol style="list-style-type: none"> 1. Welcome- aims and purpose 2. Children's University 3. Anti-Bullying Procedures 4. Communication with parents 5. AOB 6. Agenda for next meeting. 		

1. Introductions and purpose of meeting. Mr Doherty welcomed all parents and carers to the meeting and gave an overview of the purpose and aims of the Parent Forum.
2. Children's University - Mr Doherty outlined what the initiative is about and how it is run within school. He explained the function of passports, how they work and also how children can gain passport hours by attending clubs or destinations outside of school that are registered with the Children's University which are called Public Learning Destinations (PLDs). Mr Doherty sign-posted parents to the Children's University website where they can find out more information about the initiative and the locations of PLDs.
Questions asked – How much is a replacement passport? £2.50 and available at the school office- children's hours already collected would be added to this replacement.
When is this year's cut off point? Easter-hours collected after this point would go towards next year's total. Mr Doherty reminded parents that if their child attends a club that would be interested in becoming a Public Learning Destination, then Mr Doherty can provide an information letter or the club leader can contact school: bridgewater.primaryschool@salford.gov.uk with FAO Mr Doherty-Children's University in the subject of the e.mail.
3. Anti-Bullying Procedures – Mr Doherty gave an overview of Bridgewater's policy on Anti-Bullying and the steps taken to address bullying, making the children aware of bullying and which prevention strategies we use. **Questions asked – What happens when a child has told a teacher and nothing has been done or I'm not happy with the outcome?** Mr Doherty explained that any concerns that are raised by a child or parent will always be investigated fully and followed up with a period of monitoring with regular feedback given to the parent. However, if a parent is not happy with a teacher's response, that they can then request to speak to a phase leader and if the issue is still unresolved, they can request to speak with a senior leader.
-Parental procedures for raising concerns were shared in a newsletter prior to the meeting and parents will be reminded again routinely.
A comment was made by a parent that some parents on the playground can be vocal in their responses towards teachers when responding to issues raised. Miss Knipe reassured parents that any conduct of parents that was deemed to be inappropriate would always be challenged by senior leaders, this may take place as it is occurring or the parents may be invited into school for a meeting or receive a letter addressing their conduct on school grounds, but it is always dealt with.
4. Communication – Mr Doherty explained that the school would like to gather parent's views on our current systems of communication and the types of communication we utilise. Miss Knipe and Mrs Hill gave an overview of the communication systems currently in operation. Mrs Hill explained that we were migrating to Parentmail and if there are any issues to let the office know. Parentmail was discussed further and Mrs Hill asked parents for their opinion on it, which were positive. Many parents have already downloaded the Parentmail APP and find it convenient.
Questions asked –Will Parentmail allow us to tick our consent when paying through Parentpay rather than having to tick a separate paper form? Mrs Hill explained that we will look into that and see if that option is available.
ACTION – Mrs Hill to contact Parentmail to see if consent can be given electronically.
5. AOB – There were no requests for any other discussion points linked to agenda. SD thanked parents for

coming and reminded them that agenda items can be e.mailed to school or placed in the suggestion box in the reception area.

6. Next meeting
Date: Thursday 9th May 2019
Time: 2.30pm