



# Bridgewater Primary School

## Parent Forum Minutes



Date of Meeting:	02/10/23	Time of Meeting:	2.30-3.00pm
Attendance:	Mrs Henderson (Headteacher) Mr Tien-Rhimes (Deputy Headteacher) Mrs Hill (Strategic Director of Business and Operations)		
Agenda:	<ol style="list-style-type: none"> <li>1. Welcome- aims and purpose</li> <li>2. Attendance</li> <li>3. Before and After School Provision</li> <li>4. Internet Safety</li> <li>5. Any further questions/ comments</li> </ol>		

1. Introductions and purpose of meeting.
2. Mrs Henderson discussed whole school attendance as a priority for our school. Mrs Henderson highlighted that our whole school target is to be above 95% and highlighted the procedures we put in place to ensure that every pupil is accessing school. Strategies discussed were office procedures, asking for medical evidence for proof of illness, home visits, and involvement from EWO and working with other services to promote positive attendance.
3. Before and After School Provision: Procedures for breakfast club were discussed. Mrs Hill discussed previous systems for booking breakfast club. Currently parents sign up for a place at breakfast club for the whole half term. Parents were asked if they would prefer a system where they could book on a weekly basis and parents commented that they preferred the system that was in place currently. One parent mentioned that it was difficult to book siblings with the current system as you were required to do this twice and asked if this was something that could be looked in to. Mrs Henderson shared the range of clubs on offer for children after school and highlighted that most of these are free to parents, although some may incur a small cost to guarantee attendance for that half term. Mrs Henderson also shared the information about WASPS, an external provider that offered childcare services after school. Contact details for this provider were shared with parents.
4. Internet Safety: Mr Tien-Rhimes shared a presentation from internetmatters.org highlighting the key areas of contact, conduct and content within online safety. It was discussed what we currently do in school to teach the children about online safety and how parents can support at home. Mr Tien-Rhimes told parents that he was happy to talk about any issues regarding online safety should parents have any questions or concerns. Mrs Henderson shared that the school have invested in a new monitoring system which tracks in live time what children are accessing online during the school day and alerts key staff if there are any concerns. A parent asked if this would be shared with parents, and school responded that this would always be shared with parents.
5. Further questions/ comments: School Meals will be discussed at the next meeting
6. Next meeting  
Date: TBC  
Time: TBC