



BRIDGEWATER
PRIMARY SCHOOL

Bridgewater Primary School

School Fund Mission Statement

2025-2026

'To deploy school fund efficiently in promoting the learning and development of all children.'

School fund is generated by a variety of means. There are many small fund raising events during the course of each year and we also receive funds by letting our school hall to the Heywood Martial Arts Academy and Soccer Stars. We are also paid commission by the school photographer.

The School Fund enables us to enhance the curriculum for all children by purchasing additional resources, booking visitors to the school and subsidising trips such as Lledr Hall.

All requests for the use of school fund are approved by the Headteacher.

Signed Chair of Governors: Rosie Mullen

Headteacher: Emma Henderson

Date of approval: 6th October 2025 (*Autumn term committee meeting*)

The School Fund account maybe used for the following:

- To subsidise visitors/performances which are organised to enhance the curriculum.
- To purchase small prizes that can be used as rewards as part of the school's behaviour policy e.g. Star Slip prizes.
- To reimburse staff for the purchase of consumable items.
- To collect and make payments in relation to charity fund raising e.g. Children in Need.
- To bank payments for and purchase school uniform items such as ties and reading folders.
- Banking of charges relating to after school clubs to cover costs of materials/coaching e.g. Cookery club, football club.
- Fish tank hire
- Rewards for competitions such as Spelling Bee and Times Tables Rock Stars
- Termly rewards for house point winners such as bouncy castle hire and snacks
- Year 6 rewards as an incentive for SATs revision
- Year 6 leavers gifts
- Seasonal treats such as Christmas gifts for the pupils
- To purchase spare uniform and PE kits

Sources of income to School Fund are:

- Income from lettings hire
- Commission from school photograph sales.
- School fundraising events such as non-uniform days.
- Profits from organised events such as the summer fair or Christmas Markets.

Orders from this account are operated in line with the school's financial management policy.

Internal control systems are in place to ensure that funds are used appropriately.

Limits of delegation for the school fund are those agreed for the school budget account.

The Strategic Director of Business and Operations is responsible for the monitoring of the School Fund accounts. These are reconciled on a monthly basis and signed off by the Headteacher. These accounts are audited annually by the Local Authority.