



Bridgewater Primary School

Parent Forum Minutes



Date of Meeting:	18/1/24	Time of Meeting:	9.00 – 9.30am
Attendance:	Mrs Henderson (Headteacher) Mr Tien-Rhimes (Deputy Headteacher) Mrs Thornley (UKS2 Phase Leader) Mrs Freaney (EYFS Phase Leader)		
Agenda:	<ol style="list-style-type: none"> 1. Welcome- aims and purpose 2. PE Kit procedures 3. School lunches 4. Healthy Eating 5. Any further questions/ comments 		

1. Introductions and purpose of meeting.
2. Mrs Henderson discussed the recent changes in PE Kit procedures and the rationale behind children bringing their kit into school to get changed, rather than coming to school wearing their kit. Mrs Henderson explained that it helped to ensure high standards as every child was wearing the correct kit, that it supported the parents who had expressed concerns about remembering multiple kits across multiple days. Mrs Henderson explained that for some children, individual circumstances may mean it is appropriate to get changed in a toilet cubicle and that conversations about individual pupils should take place with class teacher in the first instance. Some parents expressed a desire to take the PE home each week to wash – it was explained that this is fine as long as the kit is returned each week.
3. Mrs Henderson shared a sample menu with parents who attended the meeting and also shared images from a recent lunch sitting for EYFS and KS1. It was explained that we promote a healthy and balanced diet at Bridgewater. Parents were reminded that they should order their children’s meal at home via the Evolve platform and that a reminder text was sent out each week to remind parents. Parents confirmed that they do receive this reminder and that it was helpful. Mrs Henderson explained that Citywide offer a range of themed meals such as as Chinese New Year and Christmas and that children are often encouraged to eat new things, which they enjoy doing. A question was asked about lights being flicked to tell children to hurry up. It was explained by staff that this is not something we do in the school and if any children are still eating at the end of the lunch service, they are asked to sit together at a smaller table to finish their meal, they are not rushed or forced to leave any food.
4. Mrs Henderson and Mrs Thornley shared the importance of a bringing in healthy snacks and not sending chocolates/ sweets etc into school. Mrs Thornley shared an example of a healthy lunchbox with healthy snacks and encouraged parents to consider what they were sending in for their children.
5. Further questions/ comments:
6. Q: During the winter weather, can the side gate at KS2 be opened to avoid walking down the sloped path.
 A: Yes, this will be actioned from this afternoon and will be in place during the cold weather.
 Q: Can we install bike storage for children attending breakfast club
 A: The school are currently in the process of installing electric gates which will secure the front of the school premises. Once this is in place, we will look at installing bike storage for children attending breakfast club.
 Q: Can holiday homework deadlines be extended slightly so that more children have the opportunity to complete this
 A: Mrs Henderson will address this concern individually.
7. Next meeting
 Date: TBC
 Time: TBC